

Public Administration Program
Annual Report
Academic Year 1999-2000

Standard 2.0 Program Mission

The most important event concerning the Program and its mission this year was the successful application for accreditation from the National Association of Schools of Public Affairs and Administration (NASPAA). After completing our Self-Study during the previous year, the faculty approved the Self-Study in late August and submitted it to NASPAA. A Draft COPRA report was generated, the Program responded, and a Site Visit was conducted in February.

In June 2000, the Program was happily informed that it had been accredited by NASPAA for a seven-year period, the longest period possible.

The Public Administration Program continued to update its strategic plan during the year. As part of the Strategic Plan update, a survey was conducted of the alumni and community advisory boards. The response was quite extensive and the members of these boards took a great deal of time and responded in some detail. The most surprising of these results was the clear support for a minor in public administration and the lack of support for either of the two graduate certificates, which had both been a part of the program's earlier strategic plans.

Program faculty also continued to work on the implementation of the Student Learning Outcomes Portfolio. Student assistants were hired to complete the all-important databases that are needed in order to track both Program and individual student progress. New handouts were developed to better explain the Portfolio to students and final faculty evaluation forms were developed. By the beginning of the summer, the Portfolio was fully implemented.

Two opportunities for celebration presented themselves and provided networking opportunities for students. On February 17th, the Program celebrated its 20th Anniversary with a celebration at the SFSU Guest Center. Founding faculty member Rufus Browning spoke and described the beginnings of the Program and the fight (with the College of Business) to get it started. The Celebration was extremely well attended by students, faculty, alumni, administrators and community members.

The Program also took the opportunity of the 20th Anniversary to induct the thirty Charter Members of the new SFSU Chapter of Pi Alpha Alpha.

On May 9, the Program and PASA (Public Administration Student Association) hosted a Graduation Reception to honor those students graduating. At the Reception, student awards were presented and graduates were recognized.

The Program faculty agreed to investigate the possibility of co-sponsoring the PA Theory Network Conference in San Francisco in 2001, to be co-sponsored with CSU-Hayward.

Standard 3.0 Program Jurisdiction

There were no significant changes in program jurisdiction or organizational arrangements during the year.

However, after serving in the position for three years, it was time for the Administrative Review of Program Director Genie Stowers. Chaired by Professor Debbie LeVeen, this Review took place and resulted in a positive review of the Chair.

Standard 4.0 Curriculum

Several changes occurred in the curriculum over the year.

- The current prerequisite to PA 750-- completion of PA 720-- was removed since there is currently no dependency upon material from PA 720 in the PA 750 course.
- In conjunction with the Department of Recreation and Leisure Studies, the Program sought and received approval for two new undergraduate courses in non-profit administration: PA/REC 370: Non-Profit Administration and PA/REC 570: Developing Non-Profit Resources.
- The faculty developed a series of questions for students to use in structuring their case study analyses in completing the new culminating experience option, PA 890: Master’s Case Study Analysis.
- Preliminary discussions on a possible minor in public administration were held by the faculty.
- The faculty decided that all students who were admitted during Fall 1999 and after would have to complete the entire portfolio while others could opt for completion.

Table 1: Summary of Course Schedules

	<u>Fall 1999</u>	<u>Spring 2000</u>	<u>Fall 2000</u>
Undergraduate Courses	1	1	2
Graduate Core Courses	5	4	5
Graduate Electives	4	4	5
Weekend Courses	-	1	3
Online Courses	2	1	1
Off-Campus Courses	-	-	-

Standard 5.0 Faculty

Our new faculty member, Dr. Frank Scott, arrived and served his first year during this 1999-2000 Academic Year. Professor Scott became the Faculty Advisor for PASA, taught the PA 700 course both semesters as well as other courses, and immediately began advising students and working on culminating experience projects.

In other personnel actions, Professor Kathy Naff received unanimous support from the Public Administration Program faculty in her application for promotion to Associate Professor. This year's RTP (Retention, Tenure, and Promotion) Committee was chaired by Professor Jack Osman, who was joined on the Committee by Professors Debbie LeVeen, Rich DeLeon, and Lilly Berry.

The faculty also spent time completing Faculty Activity Reports (FARs) and participating in the FMI (Faculty Merit Increase) process.

Standard 6.0 Admission of Students

The 1999-2000 year set a record for the most admissions to the Public Administration Program since data were collected. For Fall 1999 and Spring 2000 admissions, 59 new students were admitted to the Program.

The Admissions deadline for Fall 1999 was August 1, which was changed to July 1 for the Fall 2000 applications. Deadline for Spring 2000 admissions was December 1.

Since the deadline for Fall 2000 admissions has been moved to July 1, the faculty decided to move the deadline for applying for the Cho Public Service scholarships to May 1, 2000 so that students who are applying elsewhere can use that information in their decision.

Standard 7.0 Student Services

The Public Administration Student Association (PASA) was revitalized this year with the influx of new student energy. Still led by Juan Carlos Gonzalez, he was assisted by many new students. Activities included regular meetings, co-sponsoring the Fall Orientation session, the end of year reception, and regular social events.

Student awards were given out at the end of year reception. Award recipients were as follows:

- Nominee for the Graduate Student Hood Recipient-- Jennifer Bing
- Odell Scholarship Award-- Barry Pearl
- Overall Outstanding Student Award-- Amy Beinart
- Public Management Student Award-- Kristin Burgess
- Non-Profit Administration Student Award-- Beth Thew
- Public Policy Analysis Student-- Kevin McKinney

- Urban Administration Student-- Amy Beinart
- Integrated and Collaborative Service Delivery Student- Emily Davidow
- Self-Designed Emphasis-- Jessica Hubbard
- Outstanding Service -- Juan Carlos Gonzalez

Standard 8.0 Support Services and Facilities

As Table 1 indicates, the overall budgetary resources of the Public Administration Program have increased by one-third but this is through the entrepreneurial efforts of Program faculty and staff. General Fund contributions have remained stable. However, the Public Administration Program is seeing the same pattern for Summer Session enrollments as is the rest of the College of Behavioral and Social Sciences-- a steady which is best illustrated in the declining amount of Summer Session funds available to the Program. Luckily, this has been more than offset by the increasing number of Concurrent Enrollment funds received by the Program-- as students are "trying" out our courses before enrolling in the Program.

Each year, these funding sources continue to be supplemented by some type of outside funding. This year, the Program received \$1,568 for its contribution to College Off-Campus FTES (as seen in our weekend and online courses) and another \$1,238 from Faculty Instructional Support funds to support the student assistants who worked on the completion of the Portfolio implementation.

The additional Concurrent Enrollment funds are being carried over until the next fiscal year in order to provide additional travel funds for Public Administration faculty.

Table 2: Budgetary Resources

Budget Source	AY 1997-98	AY 1998-99	AY 1999-00	% Change, 1998/99- 1999/00
General Fund	\$1,685	\$1,769	\$1,769	0 %
Summer Session	3,302	2,155	1,194	-44.6%
Concurrent Enrollment	1,355	1,556	4,188	+169.2%
Allocation from Generating Off-Campus FTES			1,568	One Time Grant
Faculty Instructional Support Grant	-	-	1,238	One Time Grant
*Office Furniture (Special Grant through College End of Year funds for new office)	5,000		-	One Time Grant
*Graduate Assistant (Special Request to College)	800	-	-	One Time Grant
*Assessment Grant (VP AA)	-	2,026	-	One Time Grant
TOTAL	\$7,142	\$7,506	\$9,957	+32.7%

Note: These funds do not include other travel funds, rent, utilities (including telephone), or faculty/staff salaries.

Standard 9.0 Off-Campus Programs and Distance Education

During the past year, the Program offered three online courses (PA 790: Virtual Government [Fall 1999] and two offerings of PA 490: The Public Service as a Career [both semesters]). Professors Genie Stowers and Kathy Naff team-taught the PA 490 course during Spring 2000; that arrangement will continue. PA 740: Managing Organizational Behavior was offered as a weekend course during Spring 2000.

Conclusions

Overall, the Public Administration Program has had an extremely productive and successful year. Its longtime goal of accreditation by NASPAA was finally met and the Program has been considering where to go from here. Next year promises to be an exciting one as the Program continues its process and evaluation and re-evaluation of its goals, dreams, and accomplishments.