

# THE WILLIE L. BROWN INTERNSHIP AT SFSTATE

..... **SPRING 2010 SEMESTER**

**Willie Brown Interns...** •Gain valuable work experience in San Francisco government agencies. •Receive a \$2,000 stipend for their work. •Earn 3 units of academic credit for AU600 internship seminar. •Are mentored by professionals working in the public sector.

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**The Willie Brown Internship Program** selects outstanding SFState students from all academic majors and places them in San Francisco city agencies and organizations engaged in work that is relevant to their professional aspirations. The program combines practical experience and professional development by giving students the opportunity to experience and then discuss the mechanics, politics, and challenges of local government during an academic seminar. The Willie L. Brown Leadership Center realizes that taking advantage of the practical experience and valuable professional contacts gained through an internship is often not possible because many SFState students work full-time; for that reason we are committed to providing a stipend for each intern and enhancing the financial literacy of our interns.

The Willie L. Brown Internship Program aims to work with a wide range of public agencies and organizations. We are reaching out to the following public agencies and organizations to find internship placements for our students: Arts Commission, Asian Art Museum, California Academy of Science, City Attorney, Commission on the Status of Women, Department of Children, Youth, and Families, District Attorney, Department of the Environment, Department of Parking and Traffic, Department of Public Health, Department of Public Works, Entertainment Commission, Film Commission, Fire Department, Human Rights Commission, Mayor's Office of Criminal Justice, MTA, Office of City Administrator, Office of Economic and Workforce Development, Office of the Mayor, Planning Department, Port of San Francisco, Public Defender, Public Utilities Commission, Recreation and Park Department, San Francisco International Airport, Treasurers Office.

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## Eligibility Criteria:

Prospective Willie L. Brown Interns are expected to be interested in pursuing careers in public service and contributing to the diversification of perspectives in local government, public policy, and national affairs.

**To apply to the Willie L. Brown Internship Program students must meet the following criteria:**

- Be available to work at assigned internship 16 hours/week for the 15-week semester.
- Be available to enroll in a seminar that meets once per week for 15 weeks (Tue. from 4 to 7pm, at San Francisco City Hall).
- Be a citizen or permanent resident of the United States.
- Economic need is also given consideration.
- Be willing to represent the Willie Brown Leadership Center as an intern and alumnus, and participate in the Willie L. Brown, Jr. Leadership Center's tracking program to access student progress and eventual job placement.
- **Must hand in completed application materials to ADMIN 154 no later than 4:00PM on NOVEMBER 30, 2009.**

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**Application Process Checklist:** To apply for the Willie Brown Internship Program students must submit seven hard paper copies of the following application documents:

- Internship application, downloaded from the Willie Brown Leadership Center website (see below.)
- College transcripts showing a min. cumulative GPA of 3.0 and upper division standing (90+ units).
- An essay describing challenges you have had to overcome in your pursuit of a college education (no more than 1000 words.)
- An essay expressing your interest in public sector or local government work (no more than 1000 words.)
- Two letters of recommendation; one of which must come from an SFState professor.

**Applicants must submit seven copies of all application materials to the Willie Brown Leadership Center office, room 154 of the Admin building NO LATER THAN MONDAY, NOVEMBER 30, 2009 AT 4:00PM!**

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For more information, answers to frequently asked questions, and to download the internship application, please visit the Willie L. Brown, Jr. Leadership Center website's internship page:

**[www.sfsu.edu/~wbcenter/internships.html](http://www.sfsu.edu/~wbcenter/internships.html)**